

Department of Labor and Economic Opportunity

Proposed return to work guidelines for Outdoor Recreation

Submitted for consideration by:

Outdoor Recreation Workgroup

MAY 22, 2020



MICHIGAN DEPARTMENT OF
**LABOR & ECONOMIC
OPPORTUNITY**

Outdoor Recreation Workgroup

- Convened May 17-21, 2020
- Representatives from nearly 100 public agencies, business, foundations, non-profits and citizens:
 - Amrock
 - Association of Outdoor Recreation and Education
 - Association of RV Parks and Campgrounds
 - Backcountry North
 - BCBSM Foundation
 - Board of Ski Area Safety
 - Bureau of Construction Codes/LARA
 - Camp Roger and Camp Scottie
 - Carhartt, Inc.
 - Crystal Mountain
 - CVB for the Keweenaw
 - Department of Licensing and Regulatory Affairs
 - Detroit Riverfront Conservancy
 - Delta County Chamber of Commerce
 - UP State Fairgrounds
 - Dow
 - Downtown Detroit Partnership
 - Downtown Grand Rapids, Inc.
 - Ferndale Parks and Recreation
 - Friends of Grand Rapids Parks
 - Gates Au Sable Lodge
 - Gazelle Sports
 - Grass River Natural Area
 - Heart of the Lakes
 - HH and Grace A Dow Foundation
 - Huron River Watershed Council
 - Huron-Clinton Metroparks
 - Indigo Bluffs RV Park & Resort
 - John Ball Zoo
 - Lansing Regional Chamber of Commerce
 - League of Michigan Bicyclists
 - Livingston County Health Department
 - LMAS District Health Department
 - Manistee County CVB
 - Marquette Backcountry Ski, 100K Ideas
 - MARVAC
 - Michigan Boating Industries Association
 - Michigan Department of Environment, Great Lakes, and Energy
 - Michigan Department of Health and Human Services
 - Michigan Department of Natural Resources
 - Michigan Economic Development Corporation
 - Michigan Environmental Council
 - Michigan Health Endowment Fund
 - Michigan Mountain Biking Association
 - Michigan Municipal League
 - Michigan Snowsports Industries Association
 - Michigan Trails and Greenways Alliance
 - Michigan United Conversation Clubs
 - Mighty Mac Swim
 - MParks
 - National Kidney Foundation of Michigan
 - National Parks Service RTCA Program
 - National Marine Manufacturers Association
 - Norte
 - North Country National Scenic Trail
 - Northern Michigan University
 - Ontonagon Township Park Board
 - Pictured Rocks National Lakeshore (NPS)
 - Polaris Industries
 - Quality Bike Products
 - Ralph Wilson Foundation
 - Recreation Director, Charlevoix
 - Recreation Director, Battle Creek
 - REI Co-op
 - Riverside Canoe Trips
 - Small Business Association of Michigan
 - Silver Spray Sports, Inc.
 - Sleeping Bear Dunes National Lakeshore (NPS)
 - Spare Time Bowling Alley
 - Stormy Kromer, A division of Jacquart Fabric Products
 - Switchback Gear Exchange
 - TART Trails
 - Traverse City Tourism
 - United Shore Professional Baseball League
 - Superior Multisport, LLC
 - Outdoor Discovery Center Macatawa Greenway
 - University Club of MSU
 - Velocity USA



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OPPORTUNITY**

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Outdoor Operations Included in Proposed Reopening Guidelines



- Campgrounds (public and private)
- Public parks and associated outdoor amenities (play structures, restrooms, etc.)
- Marinas, liveries, resorts, clubs and associations
- Nature centers, land conservancies and trails
- Outdoor recreation equipment rentals (bike, kayak, etc.)
- Shooting sports facilities and ranges
- Outdoor swimming pools
- Recreation-based attractions/amenities (chair lifts, floating docks, etc.)
- Community and privately sponsored outdoor events (limited)

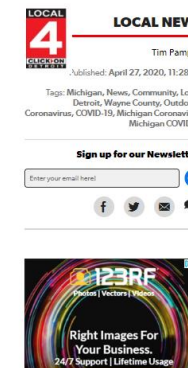
“Recreational activities undertaken for pleasure that generally involve some level of intentional physical exertion and occur in nature-based environments outdoors.” (Bureau of Economic Analysis Outdoor Recreation Satellite Account Methodology, September 2018).

Introduction

Outdoor Recreation is provided by a diverse collection of entities in the public and private sectors made up of

- Local, state and federal governments
- Private, for-profit marinas, campgrounds and resorts
- Non-profit conservancies, nature centers and trail groups
- Independent guides, liveries, rentals, classes, facilities, and events

Limited, local Outdoor Recreation has remained open – and encouraged for myriad documented physical and mental benefits – throughout the pandemic.



Metro Detroiters take advantage of good weather amid COVID-19 pandemic



Clear guidance and workplace safety requirement are needed as additional service-based components of the Outdoor Recreation reopen and as we continue deeper into the primetime of Michigan's beautiful spring weather season!

Much outdoor recreation and outdoor recreation work is already allowed



Executive Order No. 2020-96:

- 8.a. 1. Individuals may leave their home or place of residence, and travel as necessary **“to engage in outdoor recreational activity**, consistent with remaining at least six feet from people from outside the individual’s household. **Outdoor recreational activity includes walking, hiking, running, cycling, boating, golfing, or other similar activity, as well as any comparable activity for those with limited mobility.”**
- 11.e. “Workers performing resumed activities includes: e) workers who perform work that is traditionally and primarily performed outdoors, including but not limited to forestry workers, outdoor power equipment technicians, parking enforcement workers, and **outdoor workers at places of outdoor recreation not otherwise closed** by EO 2020-69*”

* EO 2020-69 addresses public health in the context “places of public accommodation,” primarily bars and restaurants

Exec. Order 2020-91: “enforceable set of workplace standards that apply to all businesses across the state.”

- a. Develop a COVID-19 preparedness and response plan
- b. Designate one or more worksite supervisors to implement, monitor, and report on the COVID-19 control strategies
- c. Provide COVID-19 training to employees
- d. Conduct a daily entry self-screening protocol
- e. Keep everyone . . . at least 6 ft feet from one another . . .through the use of ground markings, signs, and physical barriers
- f. Provide non-medical grade face coverings to their employees, with supplies of N95 masks and surgical masks reserved, for now, for health care professionals, first responders (e.g., police officers, fire fighters, paramedics), and other critical workers.
- g. Require face coverings to be worn when employees cannot consistently maintain six feet of separation
- h. Increase facility cleaning and disinfection
- i. Adopt protocols to clean and disinfect the facility in the event of a positive COVID-19 case in the workplace.
- j. Make cleaning supplies available to employees upon entry and at the worksite
- k. Notification when an employee is identified with a confirmed case of COVID-19. . . .
- l. Follow Executive Order 2020-36
- m. Establish a response plan for dealing with a confirmed infection in the workplace for deep cleaning.
- n. Restrict business-related travel for employees to essential travel only.
- o. Encourage employees to use personal protective equipment and hand sanitizer on public transportation.
- p. Promote remote work to the fullest extent possible.
- q. Adopt any additional infection-control measures that are reasonable in light of the work performed at the worksite and the rate of infection in the surrounding community.**

Exec. Order 2020-91:

2. Businesses or operations whose work is **primarily and traditionally performed outdoors must:**

- a) Prohibit gatherings of any size in which people cannot maintain six feet of distance from one another.
- b) Limit in-person interaction with clients and patrons to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.
- c) Provide and require the use of personal protective equipment such as gloves, goggles, face shields, and face coverings, as appropriate for the activity being performed.
- d) Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning and disinfection of tools, equipment, and frequently touched surfaces.

A Risk-based Characterization for Reopening Additional Outdoor Recreation



“Independent/Unsupported” Outdoor Recreation — generally open today. Task: Share additional guidance with public

Personally directed outdoor recreation activities engaging few or no employees beyond gate opening/closing, grounds or landscape maintenance, etc. Minimal employee/public interactions or shared space.

Examples: Hunting, Fishing, Biking for enjoyment or transportation, hiking, walking, running, boating, golfing, birding, beaches, volunteer trail building or habitat protection projects, guided trips in small groups.

“Supported” Outdoor Recreation — mix of open/closed today. Task: Recommend visitor and worker safety guidelines

Facility-based outdoor recreation activities in places with more potential employee/public interactions, common surfaces or shared spaces to reconsider/redesign, such as financial transactions, restrooms, rental equipment, etc.

Examples: Fishing guides/charters, play structures, liveries and marinas, bike rentals, shooting ranges

“Managed Services” Outdoor Recreation — generally closed today. Task: Recommend visitor/worker safety guidelines

Direct-service outdoor recreation in places or operations with more potential employee/public interactions or areas of potential congestion/gathering to consider/redesign such as shower facilities, dump stations or other features.

Examples: Outdoor swimming pools, campgrounds, community and private events

Eight steps for employers to keep workers safe, within the hierarchy of controls



1 Administrative controls
for workers



2 Access control
for visitors and
users



3 Distancing



4 Sanitation



5 Hygiene



6 PPE



7 Positive case protocols



8 Facility closure

Independent/Unsupported Outdoor Recreation

Generally open today. Personally directed outdoor recreation activities engaging few or no employees beyond gate opening/closing, grounds or landscape maintenance, etc. Minimal employee/public interactions or shared space.

Encouraged by Stay Home Stay Safe for mental and physical health. Guidance to public is to go only in groups from the same household or groups of 10 or fewer as of 5/21/20; maintain social distance, wear a mask if in a public setting where you will be less than 6-10 feet away from others. Space riders/runners. No spitting. Good resources available, such as #RecreateResponsibly, Heart of the Lakes website, REI, various cycling publications, etc.

Examples: Hunting, Fishing, Biking for enjoyment or transportation, hiking, walking, running, boating, golfing, birding, beaches, volunteer trail building or habitat protection projects, guided trips in small groups.



SHARE THE TRAIL

PRACTICE SAFE SOCIAL DISTANCING ON THE TRAILS

- On the trail, do not gather in groups.
- Keep 6 feet between you and others at all times.
- Carry water, hand sanitizer and disinfecting wipes to further protect yourself.
- Avoid touching surfaces that may be touched by others.
- Avoid places where groups may gather.
- Leave any area where you cannot maintain a 6-foot distance.
- Do not touch your face.
- Stay home if you exhibit any symptoms of illness.

Visit www.chippewanaturecenter.org for resources to explore the outdoors and sign up for CNC's Enews.



Mix of **open/closed** today.

Facility-based outdoor recreation activities in places with more potential employee/public interactions, common surfaces or shared spaces to reconsider/redesign, such as financial transactions, restrooms, rental equipment, etc.

Examples: Fishing guides/charters, play structures, liveries and marinas, bike rentals, shooting ranges



Required Practices – Develop a COVID Preparedness and Response Plan

- A person should be identified and tasked with management and oversight of the plan to ensure implementation of all elements of the plan
- The plan should be tailored to the specific facility amenities and operational components
- The plan should also provide specific guidance for visitors and employees
- Share plan with the landowner when resumed operations take place on leased lands, and relevant law enforcement agency if activity has potential to inspire public gathering

Plan for employees should address as needed:

- Proper cleaning and disinfection protocols
- Encouraging continued work from home for employees who can do so
- Shared employee Vehicle Use
- Small Craft operations
- Going Home Clean
- Cloth mask use
- Shared tools
- Daily Health Screening
- Staff restroom and sanitation
- COVID operations Training
- Shared employee housing
- Isolation and quarantining of an exposed employee
- Continuity of operations after an employee exposure
- Fee collection
- Workspace sanitation and cleaning
- Signage (i.e. social distancing, face coverings, hand washing)



1

Administrative controls for workers

Required Practices – COVID Preparedness and Response Plan Training

All employees should have access to and training on the plan prior to returning to work.

The training should cover:

- All elements of the plan, with specific guidance on access control, distancing, sanitation, hygiene, and use of personal protective equipment
- Demonstration of proper use of personal protective equipment, including donning and doffing
- An explanation of worker's rights and protections, including access to leave, and specify the steps that the employee can take if they feel unsafe in the workplace
- How the plan affects visitors and volunteers



1

Administrative controls for workers



1

Administrative controls for workers

Required Practices

- Review and approve volunteer work and projects in advance if required by sponsoring entity
- Develop COVID best practices signage

“Next Level” Best Practices

- Educate visitors/volunteers about relevant state and local requirements
- When possible, schedule appointments
- Limit groups to not more than 10 if outside household
- Encourage local recreation rather than travel-based recreation
- Utilize technology to provide information to potential visitors with information about congestion or busy times in real time (Google data, live cams, etc.)
- Credit card or touchless transactions when possible



2 Access control for Visitors and Users

Required practices

- Identify and utilize designated access points
- Parking lot management
- Advise visitors that they may be asked to leave without refund if not following protocols
- CDC [Guidance for Administrators in Parks and Recreational Facilities](#)

“Next Level” Best Practices

- Provide touchless registration/payment (online/phone/drop box) and check-in
- Identify and utilize designated access points
- Make two-way trails into one-way trails with signage and flow markers
- Manage parking lot flow, consider modifying to provide additional spacing between each vehicle to maintain safe distancing while people load/off-load.
- Provide “Know Before You Go” information setting visitor expectations of social distancing behavior added through website and social media channels. Include safety protocols, downloadable map of entry, one-way route, restricted areas.
- Install signage such as that provided by the CDC’s [Resources for Parks and Recreation Facilities](#)



3 Social distancing

Required practices

- Follow all CDC requirements
- Prohibit gatherings in which people cannot maintain minimum six feet of distance from one another.
- Limit in-person interaction with clients and patrons to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.
- Provide personal protective equipment such as gloves, goggles, face shields, and face masks as appropriate for the activity being performed.
- Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning of tools, equipment, and frequently touched surfaces.

“Next Level” Best Practices

- Remind guests of CDC requirements and state rules in and throughout facility
- Separate entry and exit.
- Stanchions employed for safe queuing, markers at minimum 6 foot intervals.
- Staff will monitor and educate visitors via distant interaction as well as additional signage to reinforce social distancing protocols.
- One-way circulation systems to maintain 6 foot minimum distancing on pathways.
- Limit to same household groups or fewer than 10 people, maintain 6-foot distance in launch area; only take driver back to car if shuttling to livery or launches
- Share plans with relevant law enforcement agency if resuming an operation has potential to inspire public gathering larger than allowed

Required practices

- Establish sanitation guidelines consistent with CDC recommendations for:
 - Public restrooms
 - Public touch points
 - Play structures
 - Fee stations
 - Trash receptacles
 - Common areas
 - Equipment rentals
- Develop signage

“Next Level” Best Practices

- Provide handwashing and/or sanitizer stations for visitors
- Encourage visitors to use face coverings especially in areas where traffic on trails or in certain areas makes minimum 6 foot social distance difficult
- Emulate retail in striving for contactless transactions regarding payments, rental gear, etc. Rentals available by reservation with prepayment and online waiver.
- Rentals and equipment (helmets, PFDs) sized and disinfected prior to arrival and stored in labeled rack
- Guests/customer instructed to pick up equipment from labeled rack to minimize contact.



4 Sanitation

Required practices

- Follow CDC guidelines (handwashing, sanitizer)
- Follow USDA’s COVID food guidelines

“Next Level” Best Practices

- Portable outhouses may be provided if restrooms are closed
- Encourage visitors to use home restroom before visiting
- Encourage carry in, carry out of trash if receptacles are closed
- When possible establish touchless options for drinking fountains, faucets, toilets, etc.



5 Hygiene



PPE

Required practices

- CDC guidelines (masks, gloves)
- Sneeze guards

“Next Level” Best Practices

- Visitors required to wear face coverings per CDC guidelines if six feet social distance cannot be maintained.
- Masks not encouraged in water (swimming pools) but should be worn in other areas



7 Positive Case Protocol/Case monitoring

Required practices

- Establish daily symptom assessment
- Staff report known symptoms or exposure
- Contact tracing system to trace employee movement and exposure points

“Next Level” Best Practices

- Remind visitors to stay home if ill or with known exposure



8 Facility closure

Required practices

- Before reopening, facility must be deep cleaned

“Next Level” Best Practices

- Develop standardized signage

Managed Services Outdoor Recreation

Generally **closed** today. Task: Recommend visitor and workers safety guidelines

Direct-service outdoor recreation in places or operations with more potential employee/public interactions or areas of potential congestion/gathering to consider/redesign such as shower facilities, dump stations or other features.

Examples: Outdoor swimming pools, campgrounds, community and private events



Required Practices – Develop a COVID Preparedness and Response Plan

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- The plan should be tailored to the specific facility amenities and operational components
- The plan should also provide specific guidance for visitors and employees
- Share plan with the landowner when resumed operations take place on leased lands, and relevant law enforcement agency if activity has potential to inspire public gathering

Plan for employees should address as needed:

- Proper cleaning and disinfection protocols
- Encouraging continued work from home for employees who can do so
- Shared employee Vehicle Use
- Small Craft operations
- Going Home Clean
- Cloth mask use
- Shared tools
- Daily Health Screening
- Staff restroom and sanitation
- COVID operations Training
- Shared employee housing
- Isolation and quarantining of an exposed employee
- Continuity of operations after an employee exposure
- Fee collection
- Workspace sanitation and cleaning
- Signage (i.e. social distancing, face coverings, hand washing)



1

Administrative controls for workers

Required Practices – COVID Response Plan Training

All employees should have access to and training on the plan. The training should cover:

- All elements of the plan, with specific guidance on access control, distancing, sanitation, hygiene, and use of personal protective equipment
- Demonstration of proper use of personal protective equipment, including donning and doffing
- An explanation of worker's rights and protections, including access to leave, and specify the steps that the employee can take if they feel unsafe in the workplace
- How the plan affects visitors and volunteers



1

Administrative controls for workers



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Administrative controls for workers

Required Practices

- Keep a log of guests/visitors where possible
- Limit groups outside of same household to 10, or current state requirements. Limit gatherings to current state requirements
- Develop COVID best practices signage

“Next Level” Best Practices

- Educate visitors/volunteers about relevant state and local requirements
- When possible, schedule appointments
- Limit groups to not more than 10 if outside household
- Encourage local recreation rather than travel-based recreation
- Utilize technology to provide information to potential visitors with information about congestion or busy times in real time (Google data, live cams, etc.)
- Credit card or touchless transactions when possible

Required practices

- Limit number of people in common areas to maintain social distance. Revise capacity number for areas of congregation
- Establish limits on the size of events/gatherings
- Utilize blue marking tape to create “stand here” boxes at service counter areas
- Arrange seating at safe distances from each other, if not possible, remove in common areas
- Close any nonessential buildings and amenities

“Next Level” Best Practices

- Provide touchless registration/payment (online/phone/drop box) and check-in
- Stagger employee entry/shifts
- Identify and utilize designated access points,; make two-way trails into one-way trails with signage and flow markers
- Manage parking lot flow, consider modifying to provide additional spacing between each vehicle to maintain safe distancing while people load/off-load.
- Advise visitors that they may asked to leave without refund if not following protocols
- Provide “Know Before You Go” information setting visitor expectations of social distancing behavior added through website and social media channels. Include safety protocols, downloadable map of entry, one-way route, restricted areas.
- Install signage such as that provided by the CDC’s [Resources for Parks and Recreation Facilities](#)



2 Access control for Visitors and Users



3 Social distancing

Required practices

- Follow all CDC requirements
- Prohibit gatherings in which people cannot maintain minimum six feet of distance from one another.
- Limit in-person interaction with clients and patrons to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.
- Provide personal protective equipment such as gloves, goggles, face shields, and face masks as appropriate for the activity being performed.
- Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning of tools, equipment, and frequently touched surfaces.

“Next Level” Best Practices

- Remind guests of CDC requirements and state rules in and throughout facility
- Separate entry and exit.
- Stanchions employed for safe queuing, markers at minimum 6 foot intervals.
- Staff will monitor and educate visitors via distant interaction as well as additional signage to reinforce social distancing protocols.
- One-way circulation systems to maintain 6 foot minimum distancing on pathways.
- Limit to same household groups groups or fewer than 10 people, maintain 6-foot distance in launch area; only take driver back to car if shuttling to livery or launches
- Share plans with relevant law enforcement agency if resuming an operation has potential to inspire public gathering larger than allowed



4 Sanitation

Required practices

- Follow all relevant Administrative Rules related to drinking water, sewage collection/toilets, garbage, and shower access, or reduce available sites
- Establish sanitation guidelines consistent with CDC recommendations for:
 - Public restrooms, shower houses and drinking water
 - Public touch points and cleaning
 - Firewood and other vending
 - Picnic tables
 - Fee stations
 - Trash receptacles
 - Lodging accommodations
 - Facility rentals
 - Common areas
 - Pools and splash pad areas
 - Equipment rentals
- Develop signage

“Next Level” Best Practices

- Provide handwashing stations and hand sanitize for visitors
- Encourage visitors to use face coverings especially in areas where traffic on trails or in certain areas makes 6 foot distance difficult
- Encourage visitors to use home restroom before visiting
- Emulate retail and golf guidance in striving for contactless transactions regarding payments, rental gear, etc. Rentals available by reservation with prepayment and online waiver.
- Rentals and equipment (helmets, PFDs) sized and disinfected prior to arrival and stored in labeled rack
- Guests/customer instructed to pick up equipment from labeled rack to minimize contact.



5 Hygiene

Required practices

- CDC guidelines (handwashing, sanitizer)
- When possible establish touchless options, no public drinking fountains without touchless option
- Wear face coverings and masks
- Follow USDA COVID-related food guidelines
- Rental gear (bike and helmet, kayak and PFD, etc.) disinfected using specific rental cleaning SOP.
- Rental gear (bikes, kayaks, etc.) tagged clean with date.

“Next Level” Best Practices

- Provide handwashing stations for visitors
- Provide sanitizer stations for visitors
- Encourage visitors to use face coverings especially in areas where traffic on trails or in certain areas makes 6 foot distance difficult



6 PPE

Required practices

- CDC guidelines (masks, gloves)
- Sneeze guards

“Next Level” Best Practices

- Visitors required to wear face coverings per CDC guidelines if six feet social distance cannot be maintained.
- Masks not encouraged in water (swimming pools) but should be worn in other areas



7 Positive Case Protocol/Case monitoring

Required practices

- Establish daily symptom assessment
- Staff report known symptoms or exposure
- Contact tracing system to trace employee movement and exposure points
- Keep log of guests/customer where possible

“Next Level” Best Practices

- Encourage/remind guests to stay home if ill or with known exposure
- Alert visitors that if they become ill within 1 week of visit, they must contact location



8 Facility closure

Required practices

- Before reopening, facility must be deep cleaned

“Next Level” Best Practices

- Develop standardized signage

Outdoor recreation depends on heavily on volunteers for trail building and maintenance, clean ups, habitat protection projects and countless other activities.

For Entities Engaging Volunteers

- Only groups of 10 or fewer, or members of a household, can work together as a group. Split into smaller groups as needed.
- Volunteers may be asked to do a health screening before a scheduled event
- Provide option of abandoning a project if volunteers do not feel safe
- PPE (hat, gloves, safety goggles, etc.) should be washed between every use
- Do not share food or snacks with the group
- Consider conducting safety and incident command training prior to volunteer events
- Avoid carpooling or shuttles to volunteer work locations
- Limit travel to as local as possible

For Volunteers

- Request permission from sponsoring entity before engaging in activity, as required.
- Request all background checks and liability waivers be provided electronically in advance of the project to reduce contact and establish clear expectations and safety precautions
- Do not volunteer if you are sick
- Do not volunteer if the area in which you are working becomes crowded or congested
- Bring your own tools and equipment (do not share water cooler)
- Clean tools and equipment between use
- Bring your own PPE and sanitize
- Wear protective face covering



Volunteers



Campgrounds

Required Practices

- Get all required permits and inspections (may be impacted by staffing limitations in Local Health departments, etc.)
- Provide all employees with Personal Protective Equipment (PPE) and handwashing stations.
- Drinking water, sewage collection/toilets, garbage, and shower access needs to comply with Campgrounds Administrative Rules, or reduce available sites
- Clean picnic tables, common furniture, etc. between each use or remove entirely.
- Close facilities (play structure, viewing platforms, etc.) that cannot be cleaned according to CDC's recommended enhanced cleaning and sanitization protocols and social distancing
- Close non-essential indoor spaces, e.g. gyms, clubhouses, meeting rooms, etc.

Next Level Best Practices

- Refer to industry specific guidance for campgrounds, such "[Re-opening RV Parks And Campgrounds: A Guide for the Outdoor Hospitality Industry](#)" and Reboot Your Campground Operating & Procedures Toolkit" prepared by KOA
- Modify or limit outside facilities or amenities in accordance with CDC recommendations. Move picnic tables apart to permit social distancing.
- Promote social distancing
- Rotate camp sites when possible to permit time between campers.
- Limit groups to members of a same household group or fewer than 10.
- Create one-directional in-out of community buildings
- Make any food service take out only.
- Institute contactless payments and check-in
- Communication to customers regarding business practices and customer behavioral guidelines



Marinas, liveries, boat rentals

Required Practices

- Require pump out personnel use PPE, maintain social distancing, and sanitize the pump out hose between each use.
- Boat rental facilities, liveries, boat clubs, and other operators who offer shared equipment should build in sufficient time between use to thoroughly disinfect boats, paddles and equipment according to CDC guidelines using approved disinfectants.
- Employers should keep cleaning logs that include date, time, and scope of cleaning.
- Any instruction on the operation or use of rental equipment must be provided in a manner that complies with social distancing requirements.
- Instruct dockhands to maintain 6ft distance when possible, and to wear a face mask when this is not possible. Provide hand sanitizer as applicable. Provide technicians with a personal bin or cart to move parts and tools to and from the boat. When an employee is finished using a cart, tools and bin should be disinfected.

Next Level Best Practices

- Refer to [industry specific guidance](#).
- Have dockhands radio incoming vessels and ask if they need assistance approaching the dock.
- Encourage dockhands to use mooring hooks, when applicable, rather than handing lines from the customers to the dockhand
- Provide opportunity for electronic tips to minimize contact.
- Encourage renters to use their own U.S. Coast Guard approved life jackets. Rented jackets should be cleaned and left out to air and exposed to sunlight where possible.
- Limit to one or two members of a same household groups on the launch ramp at a time.
- Communicate with the customer through signage and technology rather than in-person conversations—i.e., emails, text messages, phone calls, and video calls.
- Limit operations to boat rentals that do not require transportation, or follow CDC transit operator guidance.
- Post signage such as that [available from MBIA](#).



Shooting ranges

Required Practices

- Maintain social distance while on the line. Only allow every other bench to be used if necessary to maintain distance.
- Put marks on pad to keep next shooter in line away from the bench.
- Place marks for people to stand when waiting for next target check and on the line at least 6 ft apart to encourage social distancing.

Next Level Best Practices

- Manage the range from the tower if possible.
- Place proper signage around the range to promote safe, social distancing.
- Encourage PPE for shooters on the line
- Encourage spectators wear face covering while on the range.
- If work needs to be done on a firearm staff should try and instruct shooter on how to correct the situation from a safe distance. If shooter cannot fix the issue staff should have shooter step away from the bench and attempt to resolve the situation.



Outdoor Amenities

Required Practices

- 6-foot distance in line (markings on ground)
- Limit lift to same household groups, limit riders to same household groups or less than 10 if social distance can be maintained
- Include hand sanitizing stations at top and bottom or load and unload points
- Disinfect seat, restraining bar, lowest four feet of chair hanger and other contact surfaces as per CDC guidelines

Next Level Best Practices

- Contactless check-in
- Protocols similar to golf carts
- Use every other chair.
- Educate employees on infectious disease symptoms/control. (National Restaurant Association offers free class)



Outdoor Swimming Pools

Required Practices

- Follow all state Public Swimming Pool requirements and get all necessary permits and inspections (may be impacted by staffing limitations in Local Health departments, etc.)
- Follow CDC guidance based on [“Considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19”](#)
- Health checks for people with COVID symptoms, and people who have been in close contact with COVID.
- Reduce deck and pool capacity or restrict to achieve minimum 6’ social distancing
- Provide certified lifeguards. There may be issues in certifying lifeguards based on staff availability at training entities.
- Discourage and prohibit shared objects including goggles, nose clips, and snorkels
- Routinely clean and disinfect surfaces and objects that are frequently touched, such as furniture, according to CDC recommendations.

Next Level Best Practices

- Water parks, splash pads, and other large venues, should remain closed longer than other pools, with detailed procedures to assure distancing. “Flow through” splash pads do not have disinfectant and should remain closed longer than recirculating pools.
- Set aside hours for small groups such as senior swim class.
- Modify or limit facilities or amenities in accordance with CDC recommendations. Move picnic tables apart to permit social distancing.
- Limit groups to members of a same household group or fewer than 10.
- Make any food service take out only.
- Institute contactless payments and check-in
- Require advance registration
- Communication to customers regarding business practices and customer behavioral guidelines

NOTE: in accordance with Exec Order 2020-96 and subsequent guidance from the Governor's office, some outdoor events like fishing tournaments and others that can limit groups to fewer than 10 people are allowed. Larger events where that is not possible are generally not currently allowed, but could potentially resume sooner than other types of mass gatherings, so we propose safety requirements for consideration:



Outdoor Recreation Events

Required Practices

- Adhere to all participation limits as directed by state and local land agencies, and event management or municipal guidance.
- Develop/revise a Safety Plan to include COVID-19 protocols
- Ensure that events have supplies for event staff and participants
- Identify spaces 6 feet apart for registration line.
- Routinely clean and disinfect surfaces and objects that are frequently touched, such as pens or tools, according to CDC recommendations.
- Establish hand washing/hand sanitizing stations
- Establish an isolation area for staff or attendees who become sick at the event to separate them from others.

Next Level Best Practices

- Review the [CDC Guidance on Gatherings and Community Events](#)
- During registration, create 6-foot barrier between registrant and event staff; if not possible, sneeze guards must be installed.
- Wear masks when social distancing difficult, or as required by rule or order.
- Encourage pre-registration or online registration options
- Participants and event staff should:
 - Stay home when they are sick.
 - Wash their hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing their nose, coughing, or sneezing
 - If soap and water are not available, provide hand sanitizer that contains at least 60% alcohol.



Outdoor Recreation Retail

Outdoor Retail shops are often community event hosts and promoters, gear rental and guide providers, and downtown place-based community assets, particularly in communities with strong tourism and recreation economies. There is also a thriving brand representative and dealer industry in Michigan that is heavily impacted in the current time. As future workgroups address the reopening of retail, it's important to note that many outdoor recreation retailers, dealers and brand representatives are deeply integrated with all other segments of the Outdoor Recreation Industry and may warrant special attention.

Required practices

- Compliance to all rules set for retail customer interaction.
- Limit the number of customers and staff in stores through strict traffic counts and appointment-based service.
- Adherence to high standards of cleanliness.
- Require social distancing between staff and customers in the store.

“Next Level” Best Practices

- Offer and encourage online shopping, virtual shoe fittings, curbside pickup or delivery.
- Organize safe methods to engage and connect the community by organizing virtual run/walk events across the state that emphasize social distancing.